



POSITION DESCRIPTION <i>(Please Read Instructions on the Back)</i>						1. Agency Position No. NL12433	
2. Reason for Submission <input type="checkbox"/> Redescription <input type="checkbox"/> Reestablishment Explanation <i>(Show any positions replaced)</i>		3. Service <input type="checkbox"/> Hdqtrs. <input checked="" type="checkbox"/> Field		4. Employing Office Location Orlando, FL.		5. Duty Station	
		7. Fair Labor Standards Act <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt		8. Financial Statements Required <input type="checkbox"/> Executive Personnel <input type="checkbox"/> Financial Disclosure <input type="checkbox"/> Employment and Financial Interests		9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
		10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted <i>(Specify in Remarks)</i> SES (Gen.) <input type="checkbox"/> SES (GR) <input type="checkbox"/>		11. Position is: <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither		12. Sensitivity <input type="checkbox"/> 1 - Non-Sensitive <input type="checkbox"/> 3 - Critical Sensitive <input checked="" type="checkbox"/> 2 - Moderate Sensitive <input type="checkbox"/> 4 - Special Sensitive	
						13. Competitive Level Code 0202	
						14. Agency Use	
15. Classified/Graded by		Official Title of Position		Pay Plan	Occupational Code	Grade	Initials
a. U.S. Office of Personnel Management							
b. Department, Agency or Establishment							
c. Second Level Review							
d. First Level Review		Engineering Aid		GS	802	01	
e. Recommended by Supervisor or Initiating Office							
16. Organizational Title of Position <i>(if different from official title)</i> Department of the Army (DA)				17. Name of Employee <i>(if vacant, specify)</i>			
18. Department, Agency, or Establishment U.S. Army Materiel Command (AMC)				c. Third Subdivision Directorate for Engineering & Technology Development (E)			
a. First Subdivision Simulation, Training, and Instrumentation Command (STRICOM)				d. Fourth Subdivision Various Divisions			
b. Second Subdivision				e. Fifth Subdivision			
19. Employee review - This is an accurate description of the major duties and responsibilities of my position.				Signature of Employee <i>(optional)</i>			
20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the				knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.			
a. Typed Name and Title of Immediate Supervisor Edwin A. Trier, Director (Acting) Directorate for Engineering & Technology Development				b. Typed Name and Title of Higher Level Supervisor or Manager <i>(optional)</i>			
Signature 				Signature			
Date 10/30/01				Date			
21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.				22. Position Classification Standards Used in Classifying/Grading Position USOPM PCS, Engineering Technician Series, GS-0802, Jun 69, TS-80, Aug 74, TS-19, July 99 (HRCD-7).			
Typed Name and Title of Official Taking Action James L. Laughlin, Colonel, GS, Chief of Staff				Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.			
Signature 				Date 11 Oct 07			
23. Action Review		Initials	Date	Initials	Date	Initials	Date
a. Employee <i>(optional)</i>							
b. Supervisor							
c. Classifier							
24. Remarks Position is at the full performance level. BUS: 7777							
25. Description of Major Duties and Responsibilities <i>(See Attached)</i>							

Previous Edition Usable

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INTRODUCTION

Position is located in the Directorate for Engineering and Technology Development (E), Simulation, Training and Instrumentation Command (STRICOM), a major subordinate command of the U.S. Army Materiel Command (AMC). The mission of STRICOM is to provide centralized management and direction for all research, development, acquisition and fielding of Army training devices, simulations and simulators; instrumentation, targets and threat simulation. The Commander centrally directs, coordinates, and supports the materiel development, acquisition and sustainment activities through the matrix organization and four Project Managers. These divisions perform technology-based management, concept formulation, acquisition management and technical contract management of simulations, simulators, training systems and instrumentation projects assigned to STRICOM. The incumbent participates as a student employee in a temporary employment/work experience program. The purpose of this position is to serve as trainee in providing engineering assistance services in support of programs supported by the Directorate.

SUPERVISORY CONTROLS

Performs work under the immediate supervision of a higher graded employee or the supervisor. Receives explicit instructions for performing all assignments. Guidelines are specific, detailed and fully applicable. On repetitive assignments, selects and applies appropriate guidelines and procedures from those previously used. Assistance is readily available. Work is closely checked during the assignment and upon completion for accuracy and validity.

MAJOR DUTIES

Depending on workload, employee may be assigned to any Division within the Directorate. Performs a variety of simple, routine and repetitive tasks that require little subject matter knowledge in support of engineering operations.

Performs other duties as assigned.